



# Head of Lower School

**July 1, 2024**

St. Andrew's Episcopal School  
1112 West 31st St.  
Austin, TX 78705  
[www.sasaustin.org/](http://www.sasaustin.org/)



The  
Education  
Group

# The School



St. Andrew's Episcopal School - Austin, TX



St. Andrew's Episcopal School in Austin, Texas has engaged in a joyful educational experience for students in Austin for more than 70 years. The mission of St. Andrew's Episcopal School is "to provide an enriched academic program within a Christian environment emphasizing the fulfillment of each student's potential." The community is welcoming, diverse, and authentically inclusive, where all are honored, supported, and valued. Entering the doors of St. Andrew's Lower School students are embraced by faculty and staff and encouraged to learn, explore, and enjoy the benefits of devoted teachers and administrators who focus on every child, every day.



The St. Andrew's Episcopal Lower School, Kindergarten to grade 5, has approximately 324 students served by 34 full time and 3 part time faculty. Faculty guide children to self-discovery, teaching the whole child and providing space and time to explore a variety of specialty programming. The school is aligned with its Episcopal identity and committed to the formation and nurturing of the whole human being in body, mind, and spirit, though daily chapel. Students leave the Lower School confident, knowing they are valued and well-prepared for middle school and beyond.



## MISSION

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# Fast Facts & Tuition



**Founded:** 1952  
**K-12 Enrollment:** 980 Students  
**Faculty Average Tenure:** 17 Years  
**Diversity:** 19% Racial Diversity



## Financial

### SY 2023 Tuition

**K- Grade 4:** \$28,482 (includes all annual fees, snack lunch)

**Grades 5-8:** \$32,298 (includes all annual fees, snack lunch)

**Grades 9-12:** \$35,637 (includes all annual fees, snack lunch)

**Annual Financial Aid:** \$2.7 Million



## ASSOCIATIONS AND AFFILIATIONS



National Association  
of Episcopal Schools



# The Position



Head of Lower School | Start Date: July 1, 2024



St. Andrew's Episcopal School seeks a dynamic and passionate leader to take on the role of Head of the Lower School, propelling the division to new heights. The School is seeking an individual who not only wholeheartedly embraces the school's mission but also possesses the expertise, empathy, and skill to guide the lower school division with wisdom and compassion. The ideal candidate will exhibit a profound understanding of the lower school curriculum and will breathe life into the school's mission by valuing, encouraging, and comprehending the developmental stages of the students.



The next Head of Lower School will be entrusted with the inspiring task of rallying the faculty, students, and parents to wholeheartedly embrace the core values of the institution. Moreover, the next Head of Lower School will play a pivotal role in the ongoing development and nurturing of each student, fostering a sense of community within our school that goes beyond the individual. Collaborating with Lower School faculty and colleagues in the Middle and Upper School divisions, the incoming Head of Lower School is tasked with the responsibility of ensuring the Lower School's efficient organization, alignment, and safety. This role requires attention to detail, with a commitment not only to meeting but also surpassing the high expectations of our community. The ideal candidate will bring a depth of knowledge and enthusiasm to this role, fostering an environment where the Lower School students, faculty and staff will thrive and excel.

# Requirements

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## The ideal candidate will offer most or all the following qualities and qualifications:

The incoming Lower School Head will be adept at uniting the Lower School community and inspiring them through genuine, articulate writing, public speaking and compassionate one-on-one communication. This individual serves as the go-to figure for teachers and parents when faced with complex situations. Demonstrating proven problem-solving abilities, the ideal candidate prioritizes attentive listening before making decisions marked by fairness, kindness, patience, and a transparency aligned with the school's commitment to their core values of integrity and advocacy for community well-being. Knowledge and enthusiasm will be key attributes in carrying out these responsibilities.

### Experience:

A track record of achievements in prior leadership roles, and proven capabilities as an aspiring administrator eager for more responsibilities and opportunities, holds significant value. It is crucial to pinpoint elevated standards cultivated in classrooms or with young learners, showcasing extensive curricular knowledge and commitment to independent school best practices. The ideal candidate for the Head of the Lower School role not only brings valuable experience but also contributes to dynamic work environments, infusing them with energy and a spirit of bold optimism.

### Education:

Candidates are expected to possess an advanced degree, but more crucially, they should exemplify a commitment to lifelong learning for both teachers and students. This involves actively engaging in continuous formal and informal education, maintaining an open-minded spirit, and staying attuned to best practices in independent schools. The emphasis is on learning not only from personal experiences but also from others, fostering an environment of energy, optimism, and enthusiasm for ongoing growth and development.



# How to Apply

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St. Andrew's is committed to providing equal opportunity in all personnel actions and in the administration of all policies and programs.

St. Andrew's employs individuals without regard to race, color, nationality, ethnicity, religion, disability, sex, gender identity or sexual orientation as protected by federal, state, or local law.

St. Andrew's Episcopal School admits qualified students regardless of race, color, nationality, ethnicity, religion, physical disability, socioeconomic status, sex, gender identity or sexual orientation. It does not discriminate on the basis of race, color, nationality, ethnicity, religion, physical disability, socioeconomic status, sex, gender identity or sexual orientation in the administration of any policies or programs generally accorded or made available to students at the school.

Prospective candidates should send the following materials in a single PDF document to the search consultant:

- Letter of interest specifically addressing this position and school
- Resume (education and work experience)
- Statement of educational philosophy
- List of five professional references with contact information
- Candidates will be evaluated as materials are received.

## Contact Us



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